

PEDRO ST JAMES SITE RENTAL RATES

Effective July 15, 2019



EMAIL ADMIN@PEDROSTJAMES.KY FOR MORE INFORMATION

PRICES IN KYD

EVENT SPACE	SEATED CAPACITY / COCKTAIL RECEPTION	SQ FEET	HOURLY RATE	DAILY RATE	DETAILS
GREAT LAWN	800 / 1,000	15,500	\$ 250.00	\$ 3,950.00	Stunning ocean backdrop and Great House backdrop. Use of Great Lawn, Stage, and Gazebo; waste management and lawn lighting (four large flood lights).
COURTYARD	125 / 200	3,400	\$ 125.00	\$ 2,475.00	Use of courtyard.
SIDE LAWN	50 / 80	1,800	\$ 125.00	\$ 2,175.00	1,800 sq foot lawn with stunning ocean view.
COURTYARD & SIDE LAWN	175 / 280	5,200	\$ 200.00	\$ 3,180.00	Use of courtyard and 1,800 sq foot lawn with stunning ocean view.
GAZEBO & GAZEBO LAWN	80 / 100	2,100	\$ 150.00	\$ 2,500.00	Use of gazebo and gazebo lawn. Stunning ocean backdrop and Great House backdrop for photos.
STEADMAN LAWN/PLAYGROUND	30 / 45	1,800	\$ 100.00	\$ 620.00	Perfect for tea and sandwiches and kids birthday parties. Ample shade.
TAMARIND TREE DECK & LAWN	50 ppl mixed seated and standing	1,000	\$ 75.00	\$ 1,350.00	Use of tree decking, adjoining lawn area, chairs and tables up to 12 people.
PREMIER PACKAGE (All Areas)	1,500 max	305,000	N/A	\$ 9,500.00	Access to <i>all</i> areas except for the Outpost Bar and Grill. Two staff for 12 hours, theatre viewing and use of any available inventory.
MANDATORY FEE (applies after 4:00pm)					DETAILS
WASTE REMOVAL (per event)	N/A	N/A	N/A	\$ 300.00	One time fee. Cleaning, disposal, trash bags.
OPTIONAL ADD-ONS					DETAILS
THEATRE	60 seated	2,100	\$ 75.00	N/A	Hourly rental. Includes speaker system, projector, projector screen, DVD/laptop connection. Additional fee if technical support is needed.
GREAT HOUSE PHOTO OP	N/A	N/A		\$ 150.00	Unique opportunity to take photos <i>inside</i> the Great House. Includes a member of staff to assist for one hour maximum.
CONFERENCE ROOM	10 ppl maximum	500	\$ 75.00	\$ 300.00	Air-conditioned board room for bridal party and private restrooms. Maximum of 10 people.
ADDITIONAL STAFF	2 staff max	N/A	\$25 per staff	N/A	Additional staff to assist with set up or break down.
COMPLIMENTARY					DETAILS
SECURITY					One security Guard from 5PM - 3AM
USE OF RESTROOMS					Courtyard and Steadman Bodden House restrooms, at all times.
ELECTRICITY					Inquire within on amperage needs.
PARKING					40 on-site parking spaces.

ADDITIONAL INFORMATION

- 1. Are prices in USD or KYD?** All prices are in KYD. The exchange rate is 0.82.
- 2. Can the Outpost Bar and Side Lawn be sectioned off with a private entrance?** Yes, the Outpost Bar and Side Lawn can be sectioned off as one private event area with its own entrance, separate from the Courtyard.
- 3. Will there be someone present to manage the site while my event is on?** Daily rate includes two on-duty staff for set-up, during and breakdown of your event for up to eight hours. Additional staff available upon request.
- 4. How does set up and breakdown hours work?** Set up and breakdown usually takes two hours pre and post the event, depending on the size of event and equipment. Set up and breakdown time is included in the daily rate.
- 5. How does the deposit and payments work?** Pedro St. James requires a 20% deposit to reserve your date. The balance is due 72 hours prior to the event. A non-refundable processing fee of \$100 is applied to all cancellations.
- 6. What is the cancellation policy?** All cancellations are subject to a non-refundable processing fee of \$100. Rentals cancelled 30 days or more prior to the date of the event will receive a refund on the deposit paid and/or any other payments made, less the \$100 processing fee. Rentals cancelled less than 30 days prior to the event will receive a 50% refund on the deposit paid, and 100% of any other payments made, less the \$100 processing fee. Rentals cancelled less than 10 days prior to the event will receive no refund on the deposit paid, and 100% of any other payments made, less the \$100 processing fee, unless such cancellation is a result of force majeure or Pedro St. James Castle's inability to provide the venue in accordance with the rental agreement.
- 7. Do estimates have an expiration date?** Estimates are valid for 10 business days. All fees are subject to change without prior notice.
- 8. Are the rates listed negotiable?** Rates listed represent the maximum fees charged and may be subject to change based on your specific requirements.
- 9. Are discounts extended to government or non-profit entities?** Government and non-profit organisations receive a 40% discount on site rental.

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Pedro St. James is administered by the
Tourism Attraction Board

